

**BURTON PUBLIC LIBRARY  
BOARD OF TRUSTEES**

**Special Board Meeting Minutes  
August 17, 2023**

**Present:** Board Members Dawn Tolchinsky, Sue Miller, Judy Starr, Forrest Burt, and Matt Connors; Kathryn Ringenbach and Fiscal Officer Ed Worso. No public present.

The Meeting was called to order at 6:30 PM by Board President Dawn Tolchinsky.

Fiscal Officer Ed Worso reviewed the timeline and the approximate estimate for the windows replacement project that will go to bid.

**40-2023** Forrest Burt moved to accept the resolution **Authorizing Revised and Finalized Architect Agreement**. The motion was seconded by Matt Connors and the resolution was passed by the Board.

**41-2023** Forrest Burt suggested a language change in the first sentence of point 3 from "their" to "its" as an adopted edit. Sue Miller moved to accept the resolution **Authorizing Bid Package Finalization for Window Replacement Project, Advertisement of Legal Notice of Bids for the Work, and Opening of Bids Following Time Fixed in the Legal Notice**. The motion was seconded by Dawn Tolchinsky and the resolution was passed by the Board.

**Public Comments:** No public present.

**42-2023** Judy Star moved to adjourn the meeting. The motion was seconded by Dawn Tolchinsky. The resolution was passed unanimously by the Board.

The meeting adjourned at 6:45 PM.

Respectfully submitted,

Edward J. Worso  
Library Fiscal Officer

\_\_\_\_\_ President  
\_\_\_\_\_ Secretary  
\_\_\_\_\_ Fiscal Officer